

# FIRST STEPS BORROWER CHECKLIST

This checklist can help you collect and keep track of everything you need to get your loan process started with Open Mortgage. If you have any questions please contact your local Open Mortgage Loan Originator.

- Most recent pay stubs covering 1 month's earnings**
- Most recent 2 months bank statements**
- Valid Driver's License or ID**
- Social Security Card**
- Two most recent W-2's.**
- Most recent 2 years tax returns (all pages)**
- Additional Documentation (If Applicable)**
  - If child support is paid or received– copy of divorce decree/child support order and any supporting documentation if monthly amount has changed from original order.
  - For borrowers receiving child support – proof of having received child support for the past 12 months and proof it will continue for 3 years minimum.
  - Copy of Mtg statement, insurance and tax statement for all properties owned.
  - If not a US citizen – a copy of resident alien card or copy of H1 VISA.
  - FOR VA LOANS – copy of applicant's DD214.
  - FOR VA LOANS – copy of VA benefits awards letter (Certificate of Eligibility).
  - FOR FHA LOANS – copy of social security card for non-purchasing spouse.